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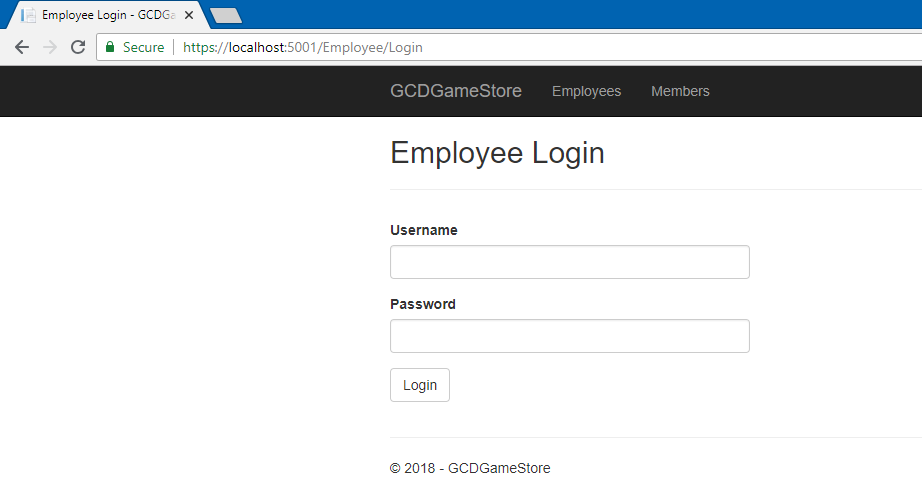
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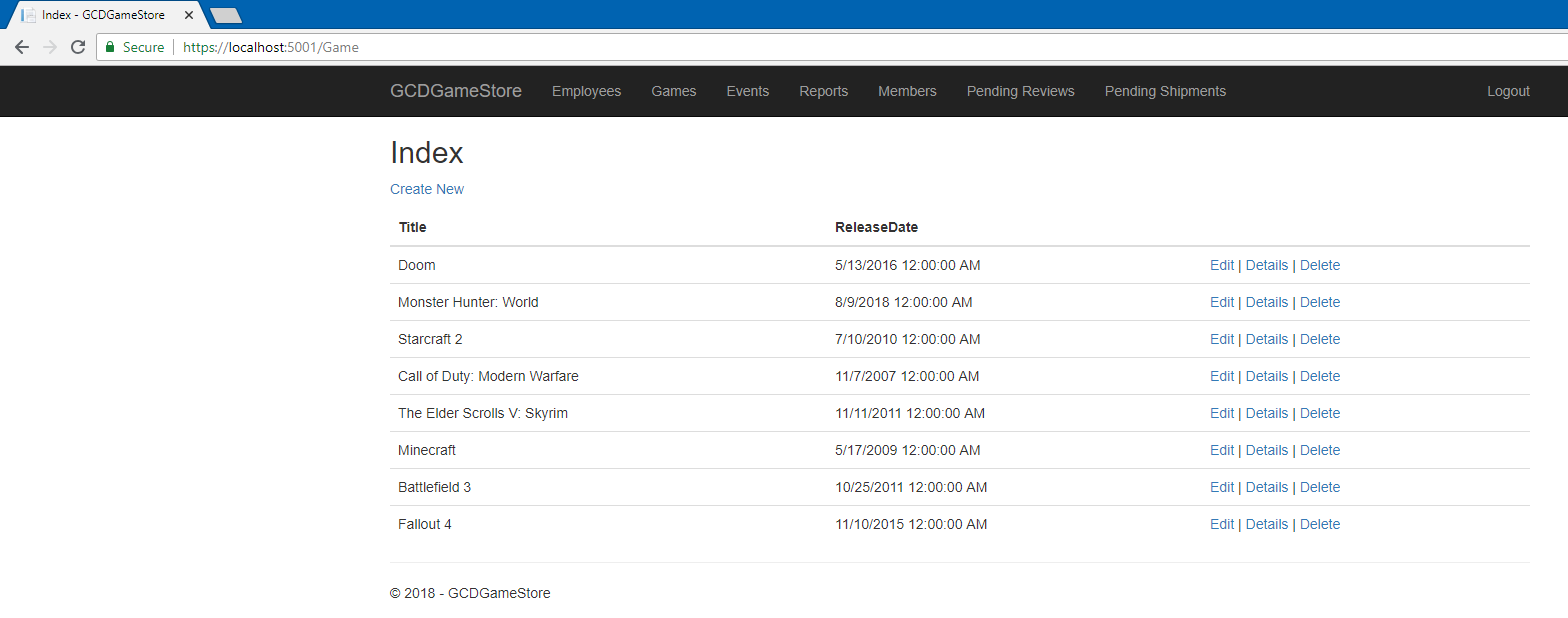
# Employee Logs In

Employee Clicks on Employees tab and enters login information 

# Games Management

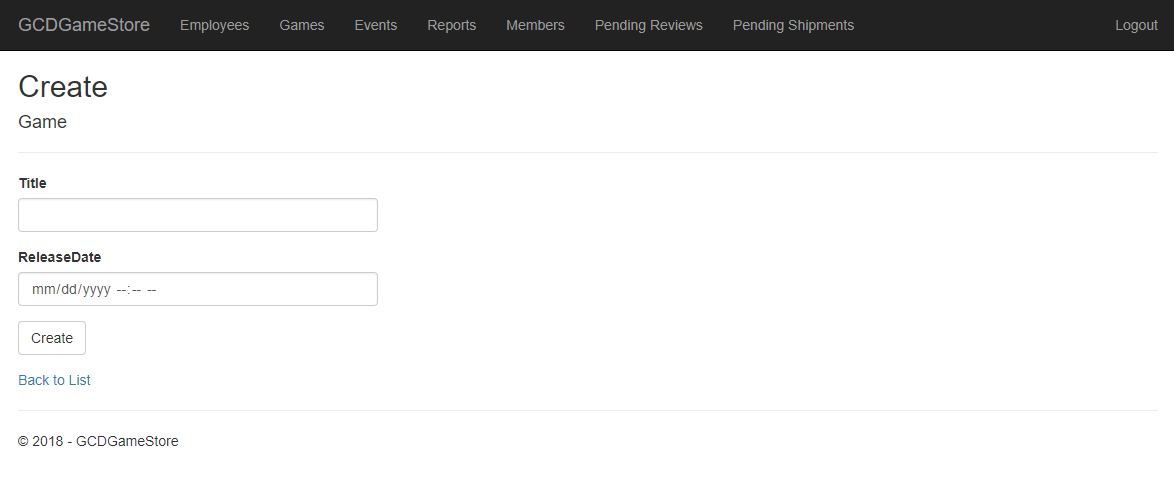
## View Games

Click on Games Menu Button



## Add Game

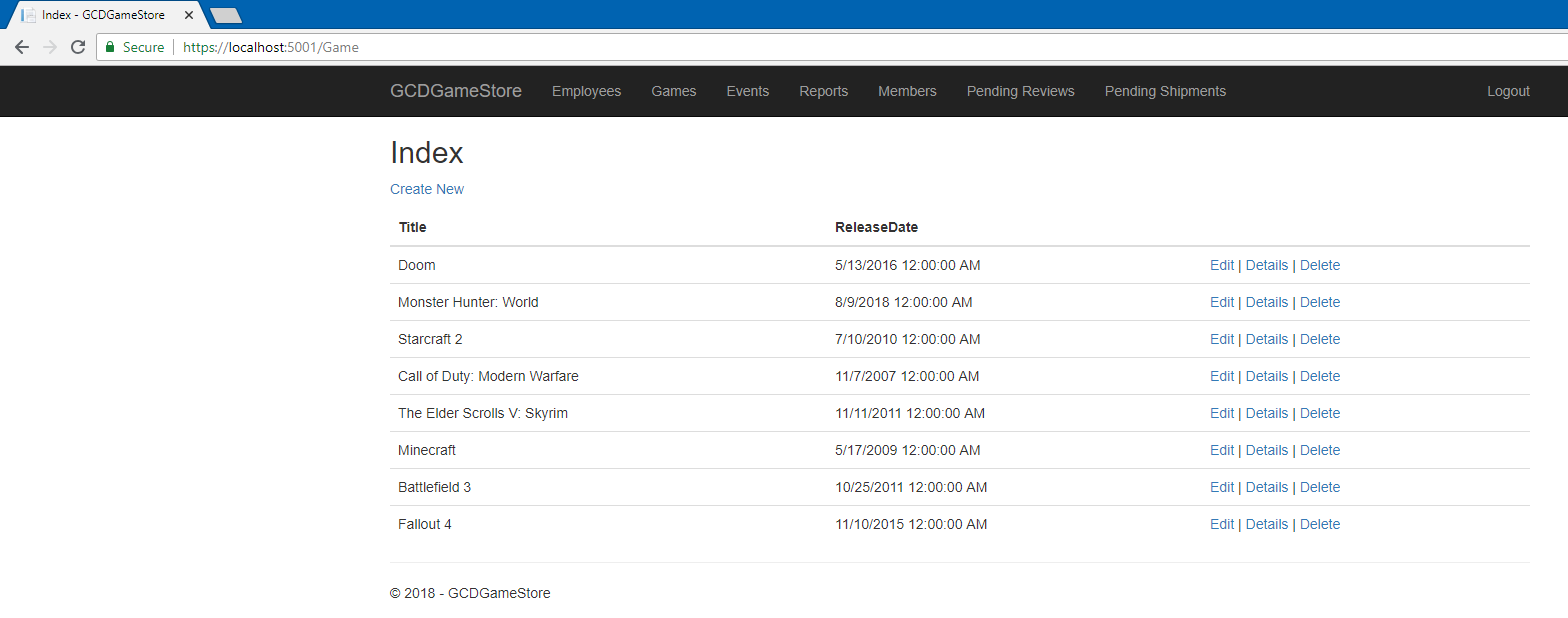
Click Create New From View Games Page



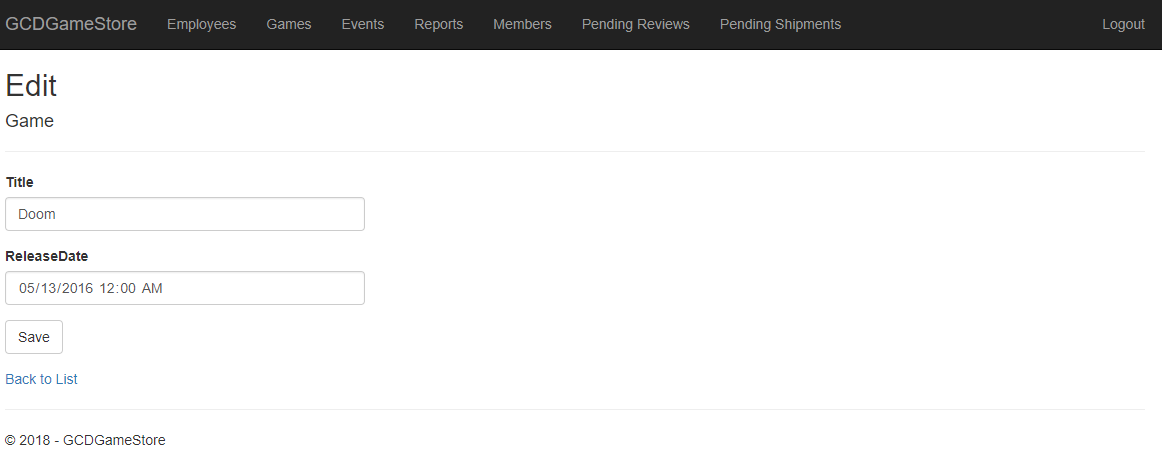
Fill out the game information and click create.

## Edit Game

Click Edit For a Game From The View Games Page

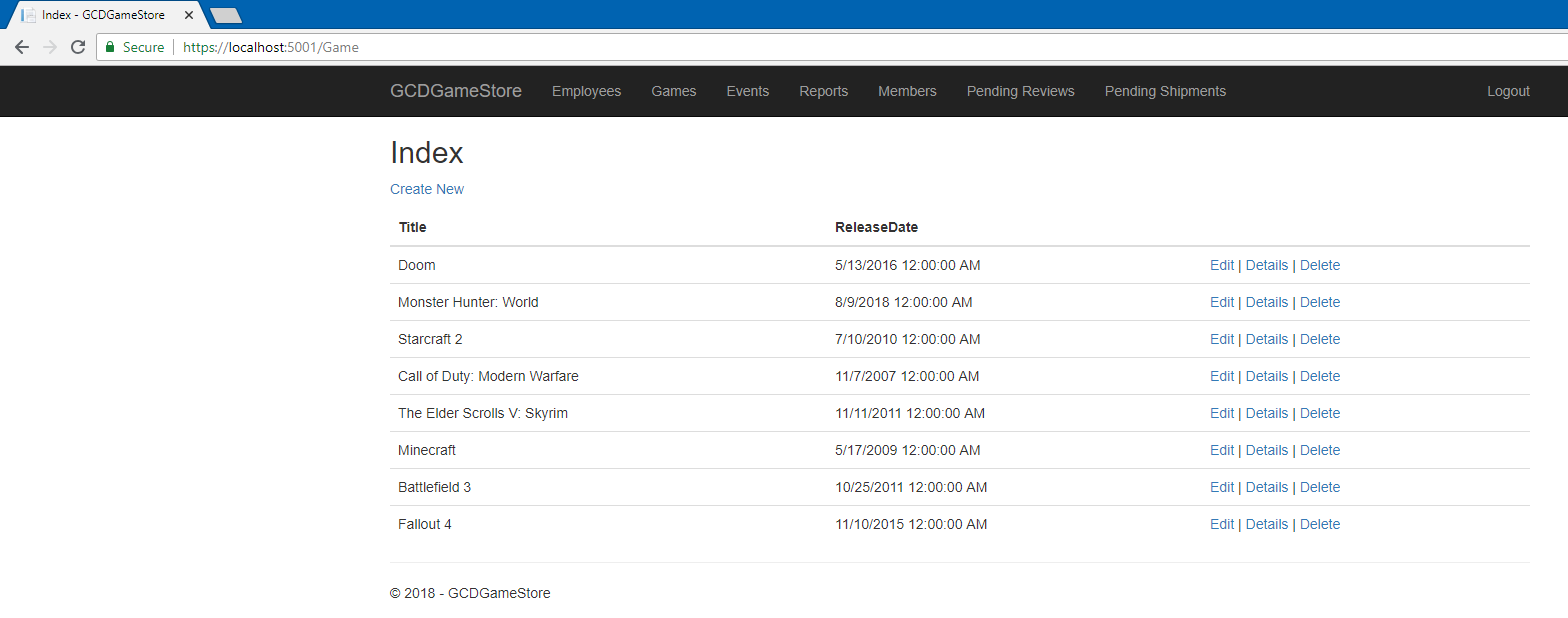


Edit the game information and click save.

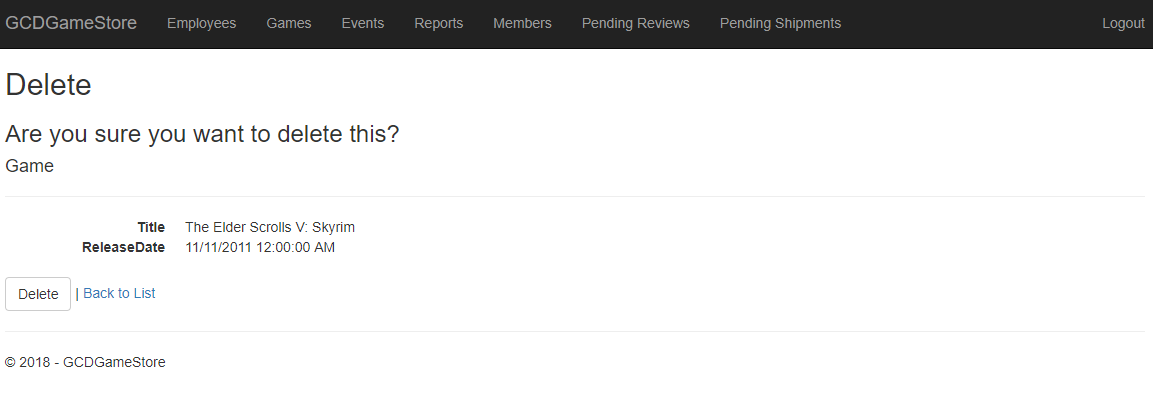


## Delete Game

Click Delete For a Game From The View Games Page



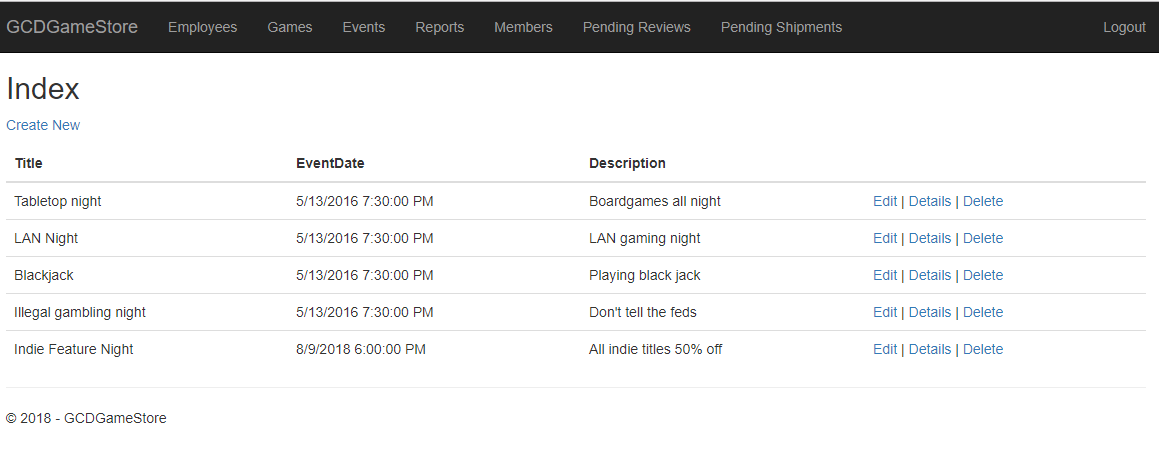
Click Delete



# Events Management

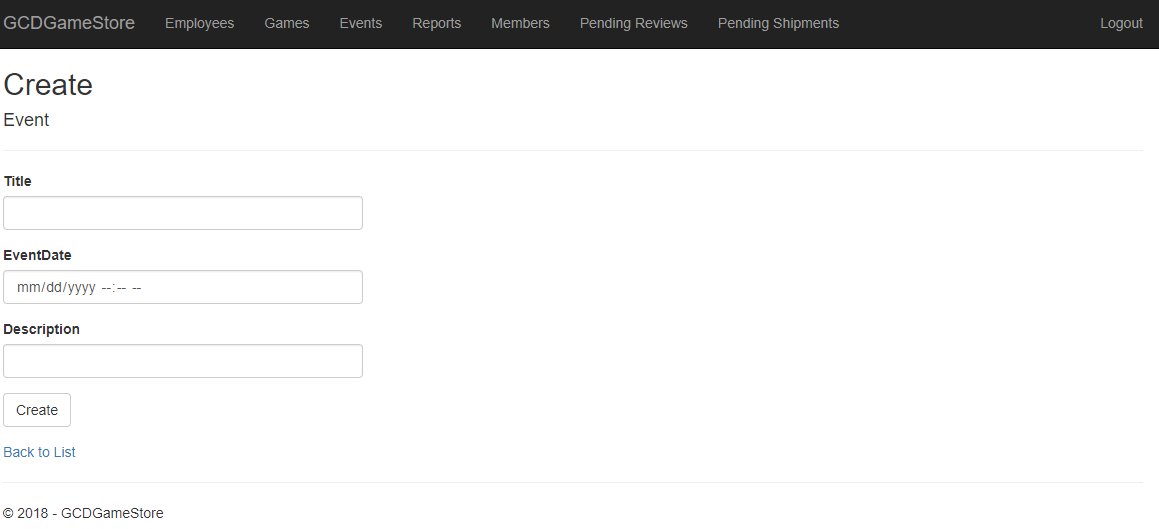
## View Events

Click Events Menu Button



## Add Event

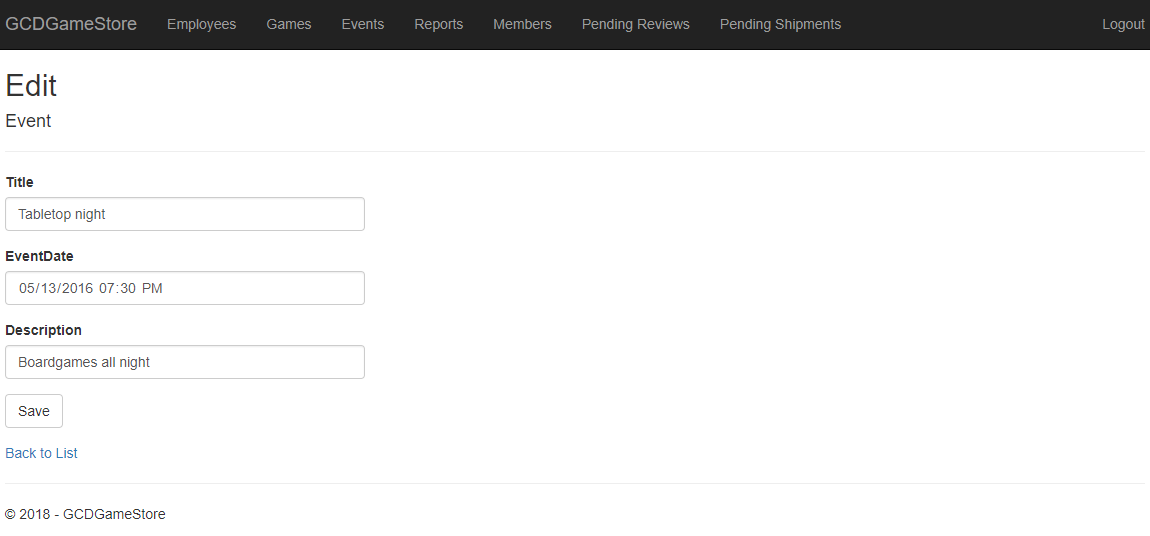
From the view events page click Create New



Fill in the event information and click Create

## Edit Event

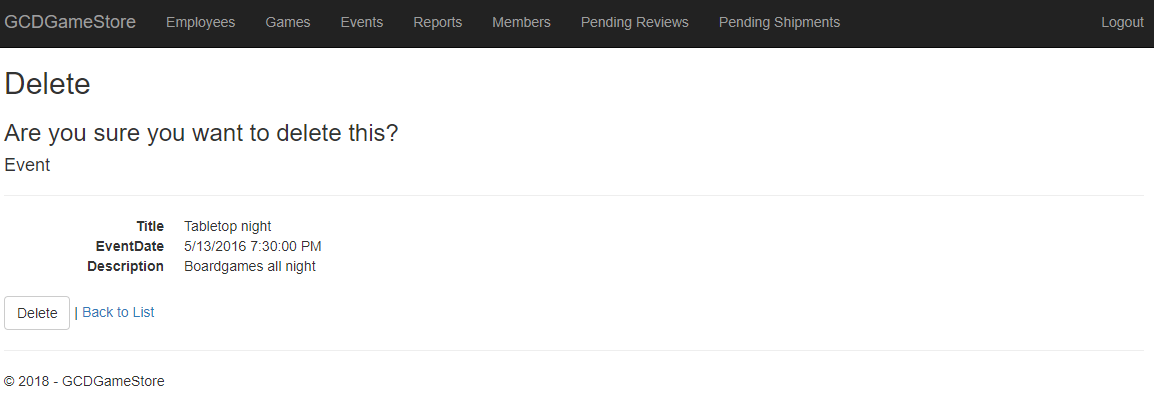
From the view events page click Edit for an event



Edit the information and click save.

## Delete Event

From the view events page click Delete for an event

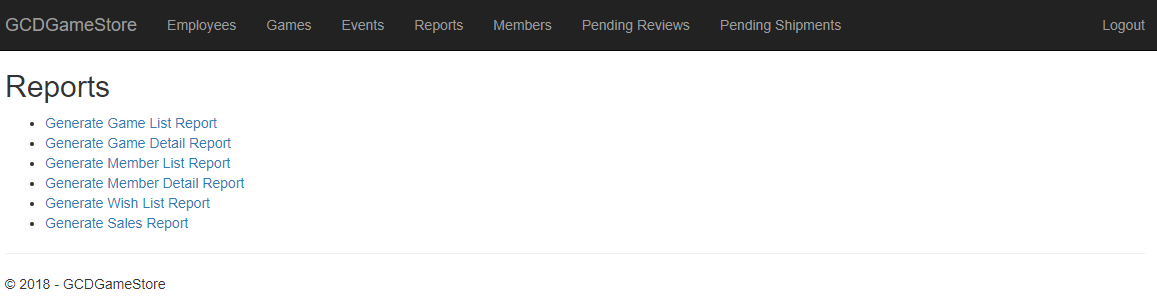


Click Delete

# Reports

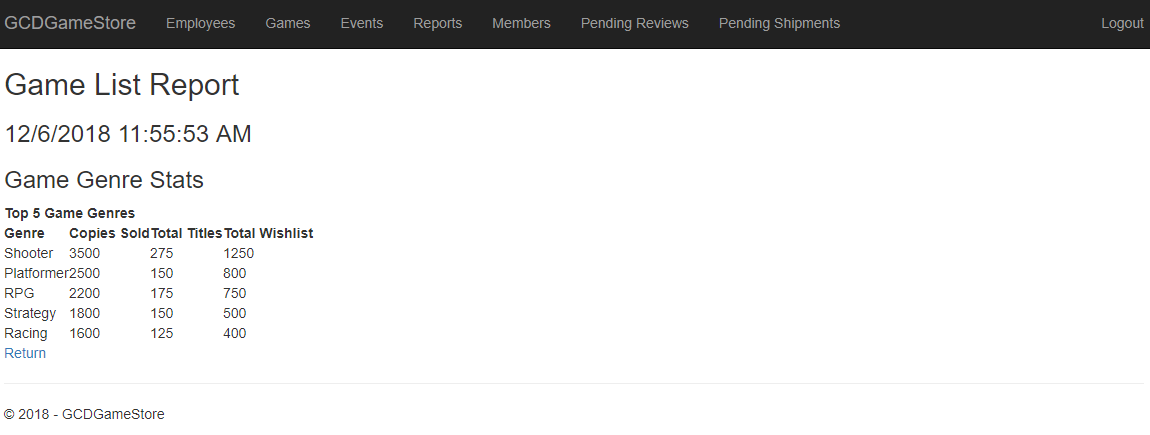
## View Reports

Click Reports Menu Button



## View a Report

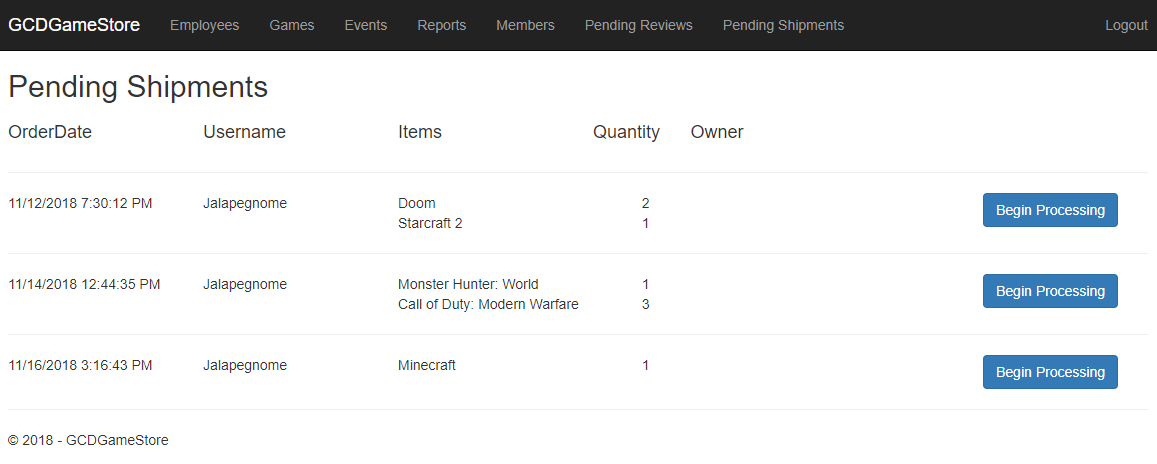
From the View Reports page, click on a report to view.



# Manage Shipments

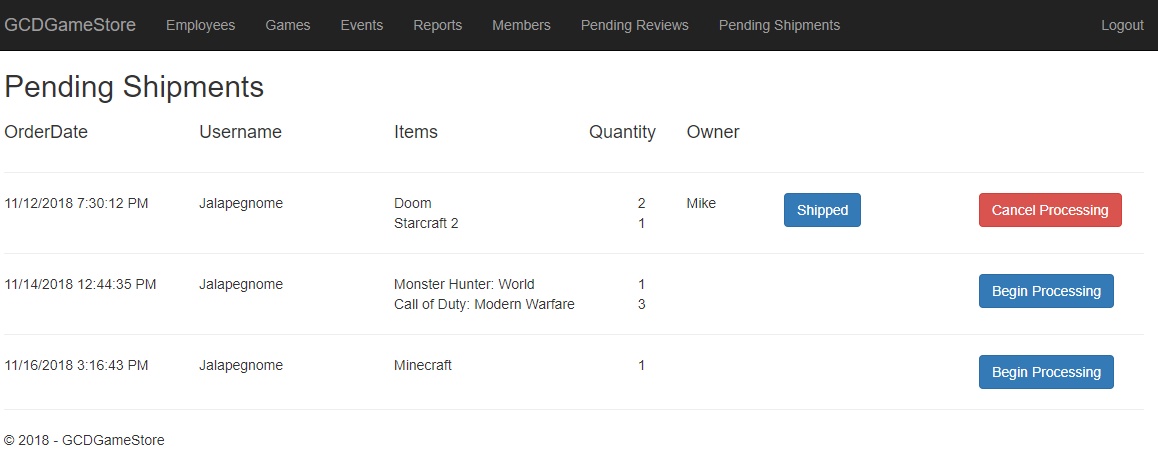
## View Pending Shipments

Click Pending Shipments Menu Button



## Update Ship Status

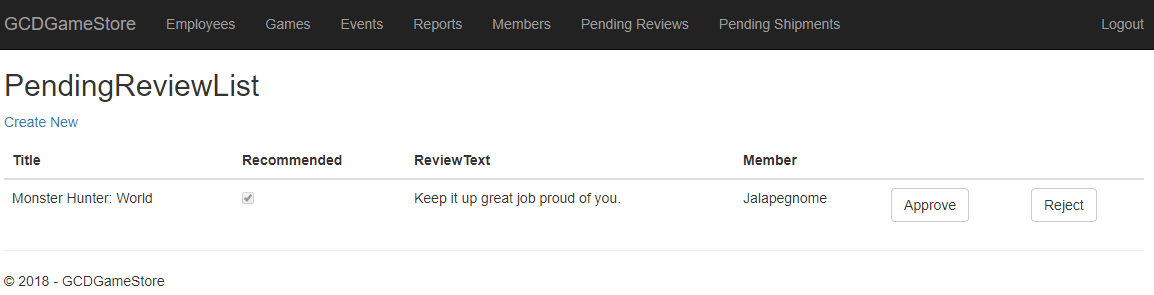
From Pending Shipments page, click Begin Processing or Shipped, depending on the status of the shipment



# Manage Reviews

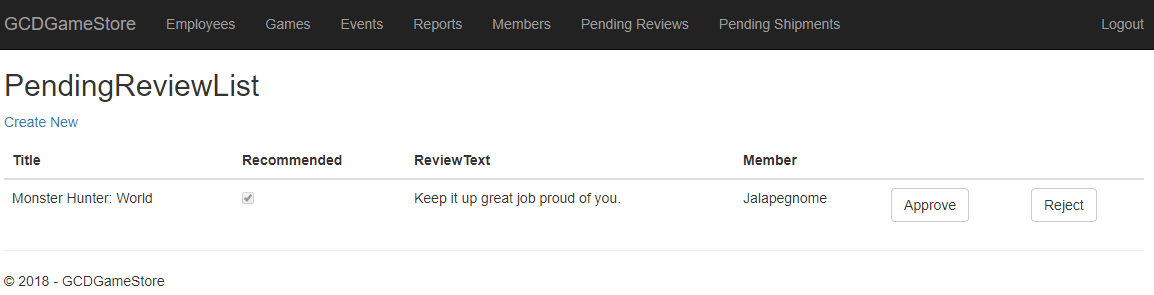
## View Pending Reviews

Click Pending Reviews Menu Button



## Publish Review

Click Reject



## Reject Review

Click Approve

